



## **TRAUMA SUPPORT COORDINATOR**

### **JOB DESCRIPTION**

Through the partnership Ministry of Community and Social Services (MCSS) Indigenous Initiatives Fund-Human Trafficking, the Native Women's Resource Centre of Toronto (NWRCT) will create innovative approaches to support survivors of sexual violence, harassment and human trafficking, while building a body of evidence about what works to improve service delivery outcomes.

As part of the NWRCT team, the Trauma Support Coordinator will provide more timely and effective supports and assist to build capacity of organizations (community, justice, health, education) to better meet their local needs and pilot evidence-based programs/approaches that demonstrate improved outcomes for survivors of sexual violence, harassment and human trafficking.

### **QUALIFICATIONS**

- Graduate degree in social work, counselling, trauma therapy OR related undergraduate degree with a minimum of three (3) years' relevant work experience
- Demonstrated experience in crisis support, intervention and ability to mediate conflict
- Proven ability in case management and supportive counselling skills
- Proven experience in and knowledge of victims' issues surrounding violence against women, sexual violence, human trafficking, transitional support, crisis management and stabilization
- Excellent written, verbal communication, interpersonal skills, documentation
- Strong client assessment skills, with the ability to work from a client-centered, trauma-informed approach with an Indigenous lens
- Experience working with Indigenous Peoples and communities
- Knowledge of Indigenous cultures and traditional healing continuums
- Strong organizational/time management skills
- Current Police Record Check and Vulnerable Sector Screening are required
- First Aid and CPR certifications are an asset
- Program facilitation skills are an asset

### **RESPONSIBILITIES**

- Actively take part in developing, implementing, evaluating, and promoting the Trauma Support program
- Provide case management services which include assessment, short term intensive case management, supportive counseling, long term planning, and follow up services when needed to victims of sexual violence & human trafficking

- Assess client needs and develop and implement a plan of care with short and long term objectives, with ongoing monitoring until clients can be referred to the necessary service providers
- Provide crisis intervention support and short term counselling services for clients
- Collaborate closely and make referrals to the programs Trauma Counsellors & Traditional Healers
- Refer and link clients to a range of community resources to provide blanket, wrap-around supports
- Keep accurate client files, case notes, and project evaluation documentation
- Collaborate with peer mentors, and other related team staff as needed
  - Facilitate support groups for survivors of sexual violence and human trafficking

### **STANDARDS OF PERFORMANCE**

- Adhere to policies, procedures and best practice as set by the NWRCT, and applicable funder mandated policies and procedures
- Ability to create and maintain a confidential, welcoming, friendly and safe environment

*The **Trauma Support Coordinator** will be directly accountable to Trauma Support Manager.*

Please provide a cover letter and resume to:  
 Lindsey Lickers at [HTLiaison@nwrct.ca](mailto:HTLiaison@nwrct.ca)  
 Trauma Support Manager

**APPLICATION DEADLINE: APRIL 9<sup>th</sup>,2018**

*NWRC's opportunity for employment is non-discriminatory and in compliance with the provisions of the Ontario Human Rights Code and the City of Toronto's Anti-discrimination Clause.*