



EMPLOYMENT OPPORTUNITY

Transition Coordinator

The Native Women's Resource Centre of Toronto (NWRCT) is a community-based organization dedicated to providing resources and support to urban Indigenous women and their families. NWRCT delivers culturally relevant programs and services that empower and build the collective capacity and self-sufficiency of Indigenous women.

NWRCT is currently seeking a Transition Coordinator to join our Ginoози: Sexual Violence Response Team. Working with the Ginoози team, the Transition Coordinator is responsible for the service coordination and case management for clients who have been, or are currently victims of human trafficking and sexual violence. This is a full-time position and reports directly to the Executive Director.

Responsibilities:

- Actively take part in developing, implementing, and evaluating case management services
- Provide case management services which include assessment, short term intensive case management, supportive counseling, long term planning, and follow up services when needed, to victims of sexual violence
- Assess client needs and develop and implement a plan of care with short and long term objectives, with ongoing monitoring until clients can be discharged to more appropriate service providers
- Refer and link clients to a range of community resources to provide blanket support
- Carry out case management and service delivery/client contact documentation requirement in a timely and professional manner
- Evaluation of client data, and ability to provide funder reports and statistics accurately and on time

Qualifications:

- Minimum of a Bachelor's degree in Social Work, Counselling, Trauma Therapy or related undergraduate Degree
- Demonstrated experience in crisis support and ability to mediate conflict
- Proven ability in case management and supportive counselling skills
- Ability to work from a client-centered approach

- Experience working with victims of sexual violence is considered an asset
- Understanding of issues faced by urban Indigenous women with a strong knowledge of Indigenous cultures and traditions
- Strong client assessment skills
- Demonstrated interpersonal skills
- Excellent verbal and written communications skills
- Professional communication and interpersonal skills; dedicated to team building
- Strong organizational and time management skills
- Experienced with working on a collaborative team
- Able to manage many conflicting priorities simultaneously, with the ability to prioritize
- Familiar with other social services providers within the GTA
- Experience working with Indigenous women and girls is considered an asset
- Candidate must be willing to work flexible hours from time to time
- Criminal Reference Clearance (CPIC) and Vulnerable Sector Clearance are requirements of the employment offer

Please provide a cover letter and resume to resourcemanager@nwrct.ca. The deadline is Thursday, October 26th, 2017 at 5pm EST. Applications submitted after this date will not be considered.

NWRCT's opportunity for employment is non-discriminatory and in compliance with the provisions of the Ontario Human Rights Code and the City of Toronto's Anti-discrimination Clause.